

FACILITY RULES  
Revised 4-5-08

General:

1. These rules apply to Amoskeag Rowing Club members, satellite team members, summer program participants and any coaches, volunteers, spectators and guests using the Facility, hereafter called Participants.
2. The head coach of every satellite team or summer program is responsible for their program's participants' adherence to the Rules.
3. ARC adult members are responsible for their own and any family members' adherence to the Rules.
4. The head coach of every satellite team or summer program will educate its Participants to understand that:
  - a. The team or program is part of the greater ARC community.
  - b. That ARC is allowed to locate and operate its facility on town owned land through the generosity of the Town of Hooksett.
  - c. That the boat launch and parking area are public facilities and public access to them must be assured.
5. All Participants will, at all times, behave in a manor that will reflect positively on the ARC community and will treat other users of the Facility respectfully. Problems with other Facility users should be reported to the program head coach, the Boathouse Captain, the Satellite Team Coordinator or the ARC President.
6. All satellite team participants will adhere to their school's athlete code of conduct while at the facility.

Parking, Traffic and Public Access:

1. Every satellite team will strictly control and minimize the number of cars associated with their activities being parked at the facility and their placement. If ARC deems the parking lot to be overly full, further restrictions on vehicle numbers will be made.
2. No participant vehicles are allowed to park or stand in the restricted area reserved for emergency vehicles and public parking. This area is the northern end of the parking lot on the river side of the paved road. The southern boundary of the restricted area is the line between the tree next to the river marked with an orange flag and the orange mark on the road pavement directly east of the tree.

3. Parking is only allowed along the east-side (away from the river) of the access road and only to the extent that a car is parked completely on the gravel shoulder but not on the grass or pavement. No parking is allowed on the west-side (towards the river) of the access road. The access road must be kept open for wide trucks, trailers and emergency vehicles at all times.
4. No parking is allowed on the grass around the courthouse parking lot or along the access road.
5. Parking is not allowed in the Courthouse parking lot prior to 4:15 PM on weekdays. Use of the lot is allowed on weekends and week day evening except when the Thrift Shop is open (the third Saturday of each month from 9:00 AM to 3:00 PM, all other Saturdays from 9:00 AM to 12:00 PM, and on Wednesdays 6:30 to 9:00 PM.)
6. Parking is allowed in the “unpaved turn-around loop”, south of the courthouse parking lot.
7. The 10 mph speed limit on the access road and in the parking areas will be obeyed at all times.
8. Shells in slings, trailers or ergs may not be placed on the paved road or in the restricted parking area. Equipment set up during practices or races should be kept in the boathouse yard or on the skating rink. If it is to be placed in the parking lot, it should be kept well away from the paved road and restricted parking area so as not to interfere with public access.

#### Equipment Storage:

1. Shell trailers must be stored off site. They may only be left in the parking lot for loading and unloading on the day preceding and the day following the teams' travel to a regatta.
2. Launch trailers must be returned to the boatyard for storage. They may not be left on the side of the ramp or in the parking lot.
3. All equipment, weights, ergs, etc. must be returned to their storage location at the end of each practice or use. Equipment may not be left in the aisles of the boathouse or outside on the ground.
4. All shells stored outside must be securely tied down.

### Housekeeping:

1. At the end of every practice, each satellite team and summer program will clean the Facility of all trash, clothing, water bottles and any other personal property or garbage.
2. Food, beverages (other than water) and garbage may not be stored in the boathouse as they attract wildlife.
3. All garbage needs to be bagged. A supply of trash can liners will be stored near the ARC desk. Please do not place trash into the cans without a liner.
4. Any recyclable materials (cardboard boxes, beverage containers, etc.) should be taken off site for recycling.
5. In an effort to reduce the amount of trash generated at our facility, the use of disposable water bottles is strongly discouraged.

### Special Events

1. Any special events, races, open houses, etc. to be hosted by the Club or its Satellite Teams must be approved in advance by the ARC Satellite Team Coordinator.
2. The request for permission to host a special event must be made in writing to the ARC Satellite Team Coordinator at least three weeks in advance. For larger events wanting to have exclusive use of the facility (i.e. no public use during the event) the request must be made 40 days in advance.
3. Events involving visiting teams, spectators or any increased number of participants and vehicles at the Facility beyond what it allowed for regular practices will require an event permit from the Town of Hooksett. The ARC Satellite Team Coordinator will apply for the town permit once a written request is received from the event's host. The Town may require police and emergency details for large events. Any additional costs associated with a special event are the responsibility of the event's host.
4. The written request to hold a special event will include the following information:
  - a. Host team's name.
  - b. Name and cell phone number of person in charge of event.
  - c. Date and time of event (include entire time span during which the facility will be in use)
  - d. List of participating teams, including the school's address and phone number, and head coach's name and cell phone number.
  - e. A certificate of liability insurance for each visiting team.

- f. Estimated number of:
  - i. Rowers participating
  - ii. Spectators attending
  - iii. Cars, buses and shell trailers to be parked
- 5. The event's host will have at least one person on duty at all times during the event to monitor parking and traffic.